

LIVING STONES

INTERNSHIP APPLICATION PACKET

This packet includes the following documents to be read, filled-out, signed, and returned:

-INTERNSHIP OVERVIEW

-INTERNSHIP APPLICATION

*include your resume when returning the application

INTERNSHIP OVERVIEW

An Overview of the LS Internship Program & Its Expectations

This document provides a general and conceptual framework *only* for those interested in the Intern Program at Living Stones. Each intern applicant will receive more specific instructions and will devise an official Job Description with their direct supervisor. *Please review this document and (those which accompany it) carefully and approach your supervisor with questions.*

Goals:

The goal of this program is to provide you with a genuine experience where you will be trained in ministry methods and practices that are consistent with your gifting. You will experience ministry in an open and engaging format which will prepare you for what you might encounter when deciding whether to commit to vocational ministry.

At the conclusion of your internship you can expect to have a valuable understanding of church government, ministry paradigms, church discipline, and also experience a character transformation. In many ways, you can expect to get out of this program what you put in. If you engage the process, you will learn a great deal about staff ministry, learn more about him, more about yourself, and more about what God is calling you to do when your internship is completed.

In order to successfully achieve these goals, there exist 2 different levels of involvement in the Internship Program:

- Level 1 Internship:
 - o Entry Level, Unpaid.
 - o Intern is allocated to a specific area of ministry and is assigned a direct supervisor.
 - o Intern will typically be responsible for 15-30 hours of work per week.
 - o Intern is responsible to attend any Staff Meetings which pertain to them, but not required to attend all. Your supervisor will determine the extent of your involvement.
 - o Intern will generally serve as a Level 1 Intern for 3-6 months and will then be assessed for possible extension of service or movement to Level 2.
- Level 2 Internship:
 - o Intern receives pay when the church budget allows.
 - o Intern is allocated to a specific area of ministry and is assigned a direct supervisor.
 - o Intern will typically be responsible for 20-30 hours of work per week.
 - o Intern is responsible to attend all LS Staff Meetings. In regard to other LS meetings (e.g. Program), your supervisor will determine the extent of your involvement.
 - o Intern is required to attend Covenant Member class and become a member.
 - o Intern is required to attend LS Deacon Meetings, as this level of leadership is being pursued.
 - o Intern will generally serve as a Level 2 intern for 3-6 months and will then be assessed for possible extension of service or movement to a Part-Time Staff position.

Character:

Character is a vital part of what this internship is about. True relationship and obedience to Christ is what develops character. Going in, one must understand that we seek to provide an environment for character to develop. *Practical constraints are as follows:*

- **Maintain a personal character that is consistent with Scripture and the standards set by the leadership of the church (see 1 Timothy 3:8-13).**
- **Know, understand, and embody the Mission (Living and Teaching the Great Commandment and the Great Commission), Values (Christocentricity, Grace, Truth, Community, Worship, Mission) and Strategy (Large Group Gatherings, Small Group Gatherings, Missional Living) of Living Stones.**

Commitment:

A Living Stones Intern is called to a very serious commitment—time, resources, heart—it is a sacrifice. To truly experience what it's like to be on a church staff, ask interns to commit themselves to the ministry at a comparable level as the staff. *Your actual schedule and job description will be determined in conversation between you and your direct supervisor, but here are some general expectations:*

- **Attending Living Stones Large Group Gatherings (including Communion and Baptisms) as often as possible (please provide your supervisor reasons for absences).**
- **Attending all Living Stones events including retreats, BBQ's and volunteer appreciation events.**
- **Attending one of the pre-gathering prayer meetings as often as possible. Prayer times are Sunday at 9:25am for the 10am service and Sunday at 4:20pm for the 5pm service.**
- **Attending and investing in a Living Stones Small Group.**
- **Giving financially to Living Stones in a consistent and sacrificial pattern.**
- **Addressing any concerns through your supervisor *ONLY*. He/she is your connection Living Stones Elder Team. This is to eliminate gossip.**

Authority Structure:

An authority structure in a church is an integral component of effective church ministry. Authority structures need to be understood, utilized, and submitted to. All interns are required to know and submit to the authority structure of Living Stones Church, and interns are equally encouraged to use the authority structure to better understand how the church functions at its deepest levels. An intern falls under the authority of your direct supervisor and the Living Stones Elders and leadership (Pastors & Lead Deacons).

What an intern can expect:

As an intern, ministry should be treated as more important than your job, school, or entertainment. All interns are expected to approach this program with passion and joy, but also with honesty. If a problem arises, then any intern is expected to address any problems appropriately. To ensure that this experience is one of passion, joy, and honesty, there are things that all interns should expect from the leadership of the church:

- **Clear leadership, direction, and well-communicated expectations and feedback in terms of overall performance and with the individual tasks assigned.**
- **Honest and appropriate encouragement from the leadership.**
- **Patience with the intern's progress and development.**
- **Personal investment and guidance in the process of development.**

In Closing:

Be assured that the entire staff is as excited to learn from you as we are to share with you what we know about on-staff ministry. Ultimately, we are all here for the purpose of advancing the Kingdom of God—and this program is one way to take part in what God is doing in our church and community. ***Thank you for your interest in the Internship Program at Living Stones.***

X

I have read the summary of expectations and overview of the Internship Program.

Work Experience:

Please list last 3 employers

Employer: _____

Dates Employed: _____

Reason for leaving: _____

Employer: _____

Dates Employed: _____

Reason for leaving: _____

Employer: _____

Dates Employed: _____

Reason for leaving: _____

References:

Please provide 3 references that *are not* related to you.

Name: _____

Phone Number: _____

Name: _____

Phone Number: _____

Name: _____

Phone Number: _____

Please briefly describe your personal testimony:

Have you completed the Covenant Membership process online?

yes no not sure

***Please attach your resume to this application.**